



Mission Mortgage
your road to homeownership

APPLICATION FOR BUILDER APPROVAL

INTRODUCTION

Thank you for applying for Builder Approval with Mission Mortgage of Texas, Inc. We look forward to forming a long-term relationship with you. Mission Mortgage of Texas, Inc. has been financing construction loans for many years and prides itself on meeting and exceeding the needs of area builders. We offer many interim loan programs and finance the project right here from our local office. We have an in-house construction loan department that processes and disburses the construction draws directly to you within three days of requesting your draw. Our construction loan specialist will walk you and the homeowner through the entire draw process in a customized meeting to discuss all aspects of the project before the transaction closes at the title company, as well as personally handle the construction account until the home is complete and the homeowner is ready to move in. Once your builder approval with Mission Mortgage of Texas, Inc. is obtained, you are able to bring subsequent business to us without having to be approved again.

Please fill out the attached application with as much information as possible for the quickest response. We make a promise to our customers that we will perform due diligence on their proposed builder. It is our responsibility to verify all information provided, and all information provided to us remains confidential. If you have any questions about our requirements, please feel free to send an email to **builderapproval@missionmortgage.com**.

The following documentation is included in this package:

- Introduction
- Builder Approval Application
- Credit Consent Form
- Jobs In Progress



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Loan Officer Referred by: _____

Client Name: _____

Company/Builder Name: _____

Address: _____

Phone Number: _____ Mobile: _____

Fax Number: _____

Email Address: _____

Web Address: _____

Type of Business: _____ (Sole Proprietorship, LLC, Corp., etc.)

Years in Central Texas: _____

Average Sales Price Built: _____

Average Square Ft. Built: _____

Number of Homes Last Year: _____

How many were speculative: _____

How many were custom: _____



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Banking References: Please list any other interim lender relationships, past or current:

Bank _____

Contact Name _____

Phone Number _____

Email Address _____

Bank _____

Contact Name _____

Phone Number _____

Email Address _____

Prior Customer References: Please provide at least 3 customer contacts from within the prior year's business.

Contact Name	Phone Number	Email Address

Financial Requirements: Please provide a copy of the most current years tax return, a current YTD Profit and Loss statement and a current Balance Sheet

- _____ Most Current Business Tax Returns
- _____ YTD Profit & Loss Statement
- _____ YTD Balance Sheet

Insurance Requirements:

General Liability – attach copy of policy declarations page

Builders Risk – submit on or before loan closes with title company



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Trade References: Please provide information on subcontractors and vendors with whom you have a verifiable credit or trade relationship with. This may or may not be the subcontractors and vendors you will be using on the current job, but can provide me with a reference regarding your history of doing business with them.

	Contact Name	Phone Number	Fax Number	Email Address
Lumber Source				
Framer				
Electrician				
Plumber				
HVAC				
Brick				
Marble				
Flooring				
Drywall				
Cabinets				
Other				
Other				



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Credit Consent Form

Mission Mortgage of Texas, Inc.

Barton Oaks V

901 S. MoPac Exp., Suite 120

Austin, Texas 78746

Re: Financing Request

I, _____ acting individually and/or in any representative capacity (applicant), hereby consent to the following activities being conducted by employees and/or agents of Mission Mortgage of Texas (lender):

(1) Request and receive my loan, depository and credit information from anyone including creditors and credit reporting agencies; and

(2) Request and receive loan, depository and credit information regarding any affiliates and/or any business ventures in which I am associated from anyone including creditors and credit reporting agencies.

Additionally, I hereby consent to the lender's use of a photostat reproduction of my signature for the purpose of obtaining any of the above-mentioned items.

Sincerely,

Individual

Corporate or Partnership Name

Social Security Number

Authorized Signature

Address

Phone/Fax

